



HAWTHORNE PUBLIC SCHOOLS  
HAWTHORNE, NEW JERSEY



## YOUTH NIGHT

May 12, 2015 – 7:30 P.M.

### MEMBERS OF THE BOARD

Alex Clavijo, President

Michele Hyams, Vice President

Michael Doyle

Abigail Goff

Anthony Puluse

Bruce Reicher

Mike Sciarra

Victor Terraglia

Louis B. Turco

Richard A. Spirito, Superintendent of Schools

Trude Engle, Business Administrator/Board Secretary



Next Meeting

Tuesday, June 23, 2015 at 7:30 P.M. (Tentative)

Municipal Building - 2nd Floor

Board of Education Meeting Room



**MEETING CALLED TO ORDER:**

**Time:** \_\_\_\_\_

**PUBLIC PORTION OF MEETING BEGINS:**

The New Jersey Open Public Meeting Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon.

In accordance with the provisions of this act, the Business Administrator/Board Secretary has caused notice of this meeting to be published by having the date, time, and place thereof posted on the bulletin board of the municipal building, communicated to The Hawthorne Press and The Record, and filed with the Clerk of the Borough of Hawthorne.

**MEETING CALLED TO ORDER:**

**Time:** \_\_\_\_\_

(Ask for Roll Call)

<b>ROLL CALL:</b>	<b>PRESENT</b>	<b>ABSENT</b>	<b>Time of arrival after meeting has been called to order.</b>
Michael Doyle			
Abigail Goff			
Michele Hyams			
Anthony Puluse			
Bruce Reicher			
Mike Sciarra			
Victor Terraglia			
Louis B. Turco			
Alex Clavijo			

Also Present: Richard A. Spirito, Superintendent of Schools  
 Trude Engle, Business Administrator/Board Secretary  
 and approximately \_\_\_\_\_ members of the public.

**FLAG SALUTE:**

**ADMINISTRATION:**

**Alex Clavijo**

Pursuant to the recommendation of the Superintendent of Schools, the Committee on Administration recommends the following resolution:

A-1. Whereas, in the observance of Youth in the Community Week, students have been designated in the place and stead of the respective members of the Hawthorne Board of Education, and

Whereas, the said students shall conduct the business of the said Board under direction of the duly elected Board members, and

Now therefore, be it resolved by the Hawthorne Board of Education of the Borough of Hawthorne in Passaic County, that any and/or all actions on behalf of the said Board are hereby and herewith ratified and confirmed as the official actions of the Board of Education as if the same were acting directly and in person.

Board Members and their Participating Student Counterparts:

<u>Board of Education:</u>	<u>Student Counterpart</u>
Alex Clavijo, President.....	Grace Nystrom
Michele Hyams, Vice President.....	Kaylee Seiders
Michael Doyle .....	Julian Parra
Abigail Goff.....	Nadia Barouk
Anthony Puluse.....	Hebah Mian
Bruce Reicher .....	Michael David
Mike Sciarra.....	Eric Criscitelli
Victor Terraglia .....	Brittany Dorta
Louis B. Turco .....	Barbara Colizza
Richard A. Spirito, Superintendent of Schools.....	Brianna Garcia
Trude Engle, Business Administrator/Bd. Secretary .....	Martin Ulloa
Robert K. Blanchard, Supervisor of Buildings and Grounds.....	Julio Aybar

**Board of Education Roll Call Vote**

	<u>Mr. Doyle</u>	<u>Mrs. Goff</u>	<u>Mrs. Hyams</u>	<u>Mr. Puluse</u>	<u>Mr. Reicher</u>	<u>Mr. Sciarra</u>	<u>Mr. Terraglia</u>	<u>Mr. Turco</u>	<u>Mr. Clavijo</u>
Motion									
Aye									
Nay									
Abstain									
Absent									

**MEETING REGULATIONS:**

During each regular meeting, two opportunities are provided for citizens to ask questions and to make comments. During the first opportunity, early on the agenda, comments are invited regarding subjects on this agenda. The second opportunity occurs just prior to adjournment, when citizens may address general questions and comments to the Board.

Persons wishing to speak must upon being recognized, rise and state their name and address. The Board reserves the right to establish rules for the conduct of its meetings including such matters as the time at which the public will be heard if at all, who may speak, and for how long. All such rules shall be monitored by the presiding officer.

Please turn off cell phones.

Comments and questions shall be addressed to the Board President or the presiding officer, and shall be limited to agenda issues. If personal remarks or discourteous statements are made, the presiding officer may require the speaker to sit down.

**MEETING CALENDAR:**

<b>Date</b>	<b>Time</b>	<b>Place</b>	<b>Purpose</b>
Tuesday, June 23, 2015 Tentative	7:30 P.M. 8:30-P.M. - Or at the Conclusion of the Public Session	Board Room	Monthly Meeting – Public Executive Session – Private

**PUBLIC BE HEARD - AGENDA ITEMS ONLY:**

**APPROVAL OF MINUTES:**

April 21, 2015 – Regular Meeting – Public and Private

April 27, 2015 – Budget Presentation - Public

**Board of Education Roll Call Vote**

	<u>Mr. Doyle</u>	<u>Mrs. Goff</u>	<u>Mrs. Hyams</u>	<u>Mr. Puluse</u>	<u>Mr. Reicher</u>	<u>Mr. Sciarra</u>	<u>Mr. Terraglia</u>	<u>Mr. Turco</u>	<u>Mr. Clavijo</u>
	<u>Julian Parra</u>	<u>Nadia Barouk</u>	<u>Kaylee Seiders</u>	<u>Hebah Mian</u>	<u>Michael David</u>	<u>Eric Criscitelli</u>	<u>Brittany Dorta</u>	<u>Barbara Colizza</u>	<u>Grace Nystrom</u>
Motion									
Aye									
Nay									
Abstain									
Absent									

**CORRESPONDENCE:**

**ACCEPTANCE OF DONATIONS:**

- A. Acceptance of \$500.00 from Ajax Soccer Club to be used for the purchase of seed.

**Board of Education Roll Call Vote**

	Mr. <u>Doyle</u> Julian Parra	Mrs. <u>Goff</u> Nadia Barouk	Mrs. <u>Hyams</u> Kaylee Seiders	Mr. <u>Puluse</u> Hebah Mian	Mr. <u>Reicher</u> Michael David	Mr. <u>Sciarra</u> Eric Criscitelli	Mr. <u>Terraglia</u> Brittany Dorta	Mr. <u>Turco</u> Barbara Colizza	Mr. <u>Clavijo</u> Grace Nystrom
Motion									
Aye									
Nay									
Abstain									
Absent									

**STUDENT RECOGNITION:**

**Alex Clavijo/Grace Nystrom**

Pursuant to the recommendation of the Superintendent of Schools, the Hawthorne Board of Education recommends the following resolutions:

**CURRICULUM AND INSTRUCTION:**

**Abigail Goff/Nadia Barouk**

**REPORTS:**

- A. Student Council Representative's Report – Jesse Dorfman
- B. Superintendent’s Report - Richard A. Spirito

**Student Recognition:**

- Recognition of the Student Representative to the Board:

Jesse Dorfman has served as Student Representative to the Board during the 2014-2015 school year. It is recommended that the Board approve the following resolution of appreciation in honor of Jesse.

WHEREAS, Jesse Dorfman has served as the student representative to the Board of Education during the 2014-2015 school year; and

WHEREAS, It has been his responsibility to voice the student perspective to the Board at their public meetings; and

WHEREAS, He has been diligent and conscientious in attending the Board of Education meetings; and

WHEREAS, He has conducted himself with poise and courtesy while listening attentively to many lengthy discussions pertaining to the governance of the school district; and

WHEREAS, He has presented thoughtful and informative reports to the Board of Education on issues and events at the high school; and

WHEREAS, He has been involved in Student Government and Student Council for all four years of High School including being a member of the 2015 Class Cabinet during grades 9-11 and a member of Executive Board senior year; and

WHEREAS, He is the student representative to US Congressman Bill Pascrell’s Student Advisory Committee for the past two years; and

WHEREAS, He was the previous treasurer and the current president of Hawthorne High School Drama Club and a member of S.H.A.R.E.; and

WHEREAS, He was cast in many productions, in and outside of school, including a regional tour and Off-Broadway;

NOW, THEREFORE, BE IT RESOLVED, that the members of the Hawthorne Board of Education express their gratitude and appreciation to Jesse Dorfman for his service to the student body and Board of Education and send him their best wishes for success in all future endeavors.

- Recognition of the following Hawthorne High School students for their success in the *Bear with Me Graphics* program.

Zachary Alkes
Maizie Baltés
Michael Christensen
Christopher Ferrone
Darius Simpson

- Recognition of the following Hawthorne High School student athletes as listed below:

<b>SOCCER</b>	
Brandon Cruz	<ul style="list-style-type: none"> <li>• 1st Team All Passaic County</li> <li>• 1<sup>st</sup> Team All State North 1 Group 1</li> </ul>

<b>BOWLING</b>	
Madison Perry	<ul style="list-style-type: none"> <li>• 1st Team All Passaic County</li> </ul>

<b>VOLLEYBALL</b>	
Hannah Frascella	<ul style="list-style-type: none"> <li>• 1st Team All Passaic County</li> </ul>

<b>INDOOR TRACK</b>	
Kaitlin Salisbury	<ul style="list-style-type: none"> <li>• 1st Team All Passaic County</li> <li>• North 1 Group 1 Sectional Champion – 55M</li> <li>• Group 1 State Champion – 55M</li> <li>• Bergen Record Athlete of the Week</li> </ul>

**ACTION ITEMS:**

Pursuant to the recommendation of the Superintendent of Schools, the Committee on Curriculum and Instruction recommends the following resolutions:

**Appointments, Retirements, Terminations, Resignations, Rescissions:**

Item #	Name	Action	Position	Degree /Step	Salary	School	Effective Date	Term. Date	Reason/ Account
CI-1.	Denise Puccio	Absence	Teacher of English	n/a	n/a	HHS	4/1/15	5/31/15	Unpaid LOA with medical benefits
CI-2.	Marie O’Neill	Retire	Teacher of the Handicapped	n/a	n/a	HHS	7/1/15	6/30/15 Last Day	Retirement

Item #	Name	Action	Position	Degree /Step	Salary	School	Effective Date	Term. Date	Reason/ Account
CI-3.	Jacqueline Forte	Leave	Teacher of the Handicapped L/LD 2	n/a	n/a	RS	9/1/15	1/3/16	Approval of Maternity Leave, Federal/State Family Leave of Absence in accordance with the Federal/State Family Leave Act, and Child Rearing Leave
CI-4.	Susan Vanenburg	Leave	Teacher of the Handicapped Resource Center	n/a	n/a	RS	9/1/15	4/14/16	Approval of Maternity Leave, Federal/State Family Leave of Absence in accordance with the Federal/State Family Leave Act, and Child Rearing Leave
CI-5.	Kelle Carbone	Adjust	Part Time Paraprofessional/Four Days per Week	n/a	\$90 per diem No Benefits	District	5/13/15	6/19/15	Adjustment from Two Days per Week to Four Days per Week
CI-6.	Kathleen O'Neill	Adjust	Part Time Paraprofessional/Three Days per Week	n/a	\$90 per diem No Benefits	District	5/13/15	6/19/15	Adjustment from One Day per Week to Three Days per Week
CI-7.	Paula Redmon	Appoint	Part Time Paraprofessional/ Four Days per Week	n/a	\$90 per diem No Benefits	District	5/11/15	6/19/15	Part Time Paraprofessional to Replace Resignation
CI-8.	Victoria Buchner	Resign	Part Time Paraprofessional	n/a	n/a	JS	5/13/15	Last Day 5/12/15	Resignation
CI-9.	Joshua Zabler	Resign	Part Time Paraprofessional	n/a	n/a	LMS	5/13/15	Last Day 5/13/15	Resignation
ATH-10.	Jay Salzman	Resign	Head Lacrosse Coach	n/a	n/a	HHS	5/1/15	Last Day 4/30/15	Resignation
ATH-11.	Greg Carr	Adjust	Head Lacrosse Coach	n/a	Pro-rated on the basis of a total stipend of \$7,285	HHS	5/1/15	5/30/15	From Assistant to Head Coach due to the Resignation of the Head Coach

*\* All appointments are subject to the satisfactory completion of the criminal history records check required by law and subject to verification of job qualifications and prior experience if necessary. In the event the criminal history checks are not completed, these applications are subject to the approval of the County Superintendent for emergent hiring procedures.*

CI-12. **Renewal of Contracts – Tenured and Non-Tenured Teachers**

Appointment of certificated staff for the 2015-2016 school year as listed in reports entitled “Renewal of Tenured Teacher Contracts for the 2015-2016 School Year” and “Renewal of Non-Tenured Teacher Contracts for the 2015-2016 School Year” dated May 12, 2015, as submitted by the Superintendent of Schools under separate cover, and in accordance with the contract on file in the Board Office.

CI-13. **Renewal of Contracts – Paraprofessionals**

Appointment of staff for the 2015-2016 school year as listed in report entitled “Renewal of Paraprofessionals for the 2015-2016 School Year” dated May 12, 2015, as submitted by the Superintendent of Schools under separate cover, and in accordance with the contract on file in the Board Office.

CI-14. Approval of the following persons to serve as substitute teachers in the Hawthorne Public School District subject to satisfactory completion of the criminal history records check required by law and subject to verification of job qualifications and prior experience if necessary, with the provision that they remain on call to serve as daily substitute teachers as the need may arise for which they will be compensated \$90.00 per full day, no benefits. Substitutes working a half day schedule shall receive \$45.00, no benefits. In the event the criminal history checks are not completed, these applications are subject to the approval of the County Superintendent for emergent hiring procedures. The employment of these individuals are subject to the determination of the administration as to when they are needed.

Hauser, Amanda		Stroh, Margaret		
Ingunza, Samantha				

CI-15. Approval of Angela Wright to serve as a substitute secretary in the Hawthorne Public School District for which she will be compensated \$80.00 per full day, no benefits or \$40.00 per half day, no benefits. As a current employee Ms. Wright has met the requirements for the criminal history check required by law. The employment of Ms. Wright is subject to the determination of the administration as to when she is needed.

CI-16. Acceptance of the following students to complete their student field experiences in education in the Hawthorne Public School District. These placements are subject to the satisfactory completion of the criminal history records check required by law. In the event the criminal history checks are not completed these placements are subject to the approval of the County Superintendent for emergent hiring procedures. Per this resolution these students are also approved as substitute teachers in the Hawthorne Public School District contingent upon obtaining a county substitute certificate.

Student	College	Type	Subject Area	Coop. Teacher	Loc
Bonazzi, Alicia	Seton Hall	Clinical Observation	Athletic Training	Mr. Warner	HHS
Shahin, Rasha	PCCC	Summer Intern	Technology	Mr. Brislin	offsite
Van Houten, Melanie	WPU	Student Teacher Fall 2015	Elementary	Mrs. Fleming	WS

CI-17. Approval of the following high school students to work during the summer for the Technology Department, from June 23, 2015 through August 31, 2015, not to exceed 20 hours per week per person at the rate of \$10.00 per hour.

Sebastiano Inturrisi
Salvatore Pierro
Fabrizio Torres

CI-18. Approval of home instruction for Hawthorne resident pupils as follows:

- a. Student (file #050115) – Instruction starting date:4/27/15  
Home Instructors: Jennifer Roncinske
- b. Student (file #050215) – Instruction starting date: 5/6/15  
Home Instructor: Jody Mulkey
- c. Student (file #050315) – Instruction starting date: 4/22/15  
Home Instructor: TBD

CI-19. Approval to enter into a contractual agreement for home/bedside instruction with St. Clare's Hospital, Boonton, New Jersey for Hawthorne resident student (file #050415) beginning April 29, 2015 at a rate of \$54.00 per hour for one hour a day while a patient at St. Clare's hospital. The student number is on file in the Hawthorne Board of Education office.

BE IT RESOLVED, that the Hawthorne Board of Education approve the following student out of district placements based upon NJ Department of Education Maximum:

Item #	School	Action	SY Tuition	Additional Services	ESY Tuition	Student #	Dates of Term	Discussion
CI-20.	Windsor Preparatory High School	Approve	\$277.59 per diem for 49 days \$13,601.91	n/a	n/a	File #050515	4/14/15 – 6/15	14-15 SY
CI-21.	Windsor Learning Center	Approve	\$295.00 per diem for 42 days \$12,390.00	n/a	n/a	File #050615	4/27/15 – 6/15	14-15 SY

CI-22. **Approval of Field Trips**

Be it resolved, that the Hawthorne Board of Education approve the following in accordance with Policy 2340:

School	Date	Group	Destination	Transportation	Cost Per Student	Total Trans Cost	Outside Funding
HHS	5/12/15	3 Youth Night Counterparts	BOE Office	Private Vehicle	\$0.00	\$0.00	
HHS	5/18/15	Advanced Placement Calculus Students	New Era Converting Machinery	HPS	\$0.00	\$123.75	





**FINANCE AND ADMINISTRATION:**

**Victor Terraglia/Brittany Dorta**

**ACTION ITEMS:**

Pursuant to the recommendation of the Superintendent of Schools, the Committee on Finance and Administration recommends the following resolutions:

- F-23. Acceptance of the Secretary’s and Treasurer’s Report for April, 2015.
- F-24. Approval to make the necessary transfers for the period April 1, 2015 through April 30, 2015 for the budget year 2014/2015 in compliance with N.J.A.C. 6A:23-2.11. A list of these transfers is submitted under separate cover and shall be made an integral part of this resolution.
- F-25. The Board of Education confirms the following payments made from the Cafeteria Account:

Date	Check	Amount	Vendor	Description
5/6/15	3380	\$50,257.29	Pomptonian	Various

- F-26. The Board of Education confirms the following payments made from the SACC Account:

Date	Check	Amount	Vendor	Description
5/5/15	1279	\$1,464.64	Hawthorne Cafeteria	Various

**Appointments, Retirements, Terminations, Resignations, Rescissions:**

Item #	Name	Action	Position	Degree /Step	Salary	School	Effective Date	Term. Date	Reason/ Account
A-27.	Susan Spinelli	Absence	Principal	n/a	n/a	WS	5/26/15	6/30/15	Medical Absence
A-28.	Jackie Passero	Coverage	Interim Principal	n/a	n/a	WS	5/26/15	Last Day 6/19/15	Interim Principal

*\* All appointments are subject to the satisfactory completion of the criminal history records check required by law and subject to verification of job qualifications and prior experience if necessary. In the event the criminal history checks are not completed, these applications are subject to the approval of the County Superintendent for emergent hiring procedures.*

- A-29. **Renewal of Contracts – Administrators and Supervisors**  
Appointment of certificated staff for the 2015-2016 school year as listed in reports entitled “Renewal of Administrator and Supervisor Contracts for the 2015-2016 School Year” dated May 12, 2015, as submitted by the Superintendent of Schools under separate cover, and in accordance with the contract on file in the Board Office.
- A-30. **Renewal of Contracts – Central Office Staff**  
Appointment of central office staff for the 2015-2016 school year as listed in a report entitled “Renewal of Central Office Staff Contracts for the 2015-2016 School Year” dated May 12, 2015, as submitted by the Superintendent of Schools under separate cover, and in accordance with the contracts on file in the Board Office.

- A-31. **Renewal of Contracts – Administrative Assistants**  
 Appointment of administrative assistants and the payroll clerk as listed in a report entitled “Renewal of Administrative Assistants, Senior Administrative Assistants, and the Payroll Clerk for the 2015-2016 School Year”, dated May 12, 2015, as submitted by the Superintendent of Schools under separate cover, and in accordance with the contract on file in Board Office.
- A-32. Be it resolved that the Board of Education affirms the Superintendent's decision on HIB #2014-2015:28, and authorizes the Superintendent to notify the parents of the Board’s decision.
- A-33. Be it resolved that the Board of Education affirms the Superintendent's decision on HIB #2014-2015:29, and authorizes the Superintendent to notify the parents of the Board’s decision.
- A-34. Be it resolved that the Board of Education affirms the Superintendent's decision on HIB #2014-2015:30, and authorizes the Superintendent to notify the parents of the Board’s decision.

**Board of Education Roll Call Vote**

	Mr. <u>Doyle</u> Julian Parra	Mrs. <u>Goff</u> Nadia Barouk	Mrs. <u>Hyams</u> Kaylee Seiders	Mr. <u>Puluse</u> Hebah Mian	Mr. <u>Reicher</u> Michael David	Mr. <u>Sciarra</u> Eric Criscitelli	Mr. <u>Terraglia</u> Brittany Dorta	Mr. <u>Turco</u> Barbara Colizza	Mr. <u>Clavijo</u> Grace Nystrom
Motion									
Aye									
Nay									
Abstain									
Absent									

**CLAIMS:**

**Bruce Reicher/Michael David**

*In accordance with N.J.A.C. 6A:23-2:11(b), (c) 3, and (c) 4;*

- CL-35. Approval of May 2015 Bill List.

It is recommended that the Board approve the bill list for the month of May 2015.

**Board of Education Roll Call Vote**

	Mr. <u>Doyle</u> Julian Parra	Mrs. <u>Goff</u> Nadia Barouk	Mrs. <u>Hyams</u> Kaylee Seiders	Mr. <u>Puluse</u> Hebah Mian	Mr. <u>Reicher</u> Michael David	Mr. <u>Sciarra</u> Eric Criscitelli	Mr. <u>Terraglia</u> Brittany Dorta	Mr. <u>Turco</u> Barbara Colizza	Mr. <u>Clavijo</u> Grace Nystrom
Motion									
Aye									
Nay									
Abstain									
Absent									

**BUILDINGS AND GROUNDS:**

**Michael Doyle/Julian Parra**

**ACTION ITEMS:**

Pursuant to the recommendation of the Superintendent of Schools, the Committee on Buildings and Grounds recommends the following resolutions:

**Appointments, Retirements, Terminations, Resignations, Rescissions:**

Item #	Name	Action	Position	Degree /Step	Salary	School	Effective Date	Term. Date	Reason/ Account
BG-36.	Debra Shortway	Adjust	Bus Driver	1	\$22.82/HR	District	5/13/15	6/30/15	From Bus Aide to Bus Driver

*\* All appointments are subject to the satisfactory completion of the criminal history records check required by law and subject to verification of job qualifications and prior experience if necessary. In the event the criminal history checks are not completed, these applications are subject to the approval of the County Superintendent for emergent hiring procedures.*

BG-37. Appointment of custodians, maintenance and bus drivers for the 2015-2016 school year effective July 1, 2015, through June 30, 2016 as listed in reports entitled “Renewal of Custodial and Maintenance Contracts for the 2015-2016 School Year” and “Renewal of Bus Driver Contracts for the 2015-2016 School Year” dated May 12, 2015, as submitted by the Superintendent of Schools under separate cover, and in accordance with the contracts on file in Board Office.

BG-38. Approval of applications for use of school property, subject to non-interference with school activities and the execution of the appropriate releases, including receipt of a Certificate of Insurance.

**HAWTHORNE HIGH SCHOOL:**

Facilities	Date and Times	Applicant
Auditorium	Monday, June 8, 2015 7:00 p.m. to 9:00 p.m.	<b><u>Hawthorne Environmental Commission</u></b> Annual Environmental Presentation to the Public by Students

**Board of Education Roll Call Vote**

	Mr. Doyle Julian Parra	Mrs. Goff Nadia Barouk	Mrs. Hyams Kaylee Seiders	Mr. Puluse Hebah Mian	Mr. Reicher Michael David	Mr. Sciarra Eric Criscitelli	Mr. Terraglia Brittany Dorta	Mr. Turco Barbara Colizza	Mr. Clavijo Grace Nystrom
Motion									
Aye									
Nay									
Abstain									
Absent									

**REPORTS FROM ANY OTHER COMMITTEES:**

**COMMITTEE**

**CHAIRPERSON**

Board of Recreation Liaison.....	Alex Clavijo/Grace Nystrom
Buildings & Grounds.....	Michael Doyle/Julian Perra
Council Liaison .....	Michael Doyle/Julian Perra
Curriculum & Instruction .....	Abigail Goff/Nadia Barouk
Negotiations.....	Michele Hyams/Kaylee Seiders
Legislative .....	Anthony Puluse/Nebah Mian
Finance & Administration .....	Victor Terraglia/Brittany Dorta



